



<input type="checkbox"/> Our Club	<input type="checkbox"/> Youth Leadership
<input type="checkbox"/> ACT	<input checked="" type="checkbox"/> Public Service Internship
<input type="checkbox"/> Youthonomics	<input type="checkbox"/> Family Literacy Night
<input type="checkbox"/> Math Night	<input type="checkbox"/> Week of the Arts
<input type="checkbox"/> Cooking for the College Bound	

Enrollment Form

Client Information

Male Female

Date of Enrollment: _____ ID # (Office use only) _____

*Last Name: _____ First Name: _____ MI: _____

SSN: _____ *DOB: _____ AGE: _____

(Optional)

*Mailing Address 1:

*City: _____ State: _____ Zip: _____

Address 2: _____ *Phone: _____

Race (optional) : CAUC AFRI-AMER ASIAN HISPANIC NATIVE AMER OTHER _____

Lives with: Both Parents Mother Only Father Only Mom / Step Dad / Step Grandparent

Relative: _____ Other: _____

Parent/Guardian Information

*Last Name: _____ First Name: _____ MI: _____

Spouse Last Name: _____ First Name: _____

*Home Phone: _____ * Work Phone: _____ Cell Phone: _____

Place of Employment: _____

Annual Income: 0-\$20,000 \$ 20,000-\$30,000 \$30,000-\$40,000 \$40,000-\$50,000 Over \$50,000

Number in Household: _____

Marital Status: Married Single Divorced Widowed/er Separated Other:

School Information

Grade: _____

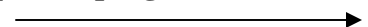
*School: _____

School District: LRSD PCSSD NLRSD Private Home School

Other _____

School Counselor: _____

*** Required Information must be filled out by parent in order to participate in program.**



Health Information

***Chronic Health Problem:** _____

***List All Medications Taken:** _____

***List All Food/Medications Allergies:** _____

Have you ever participated in Pulaski County Youth Service's Public Service Internship Program? _____

If yes, where have you worked previously? _____

What are your three main areas of interest in regards to working in the public service sector? Examples include: youth programs, agriculture, technology, non-profit, state government, etc.

Is there a certain geographical area that you would prefer to be placed at? _____

Email Address: _____

Would you like to be added to our monthly e-mail blast to be notified of special events and programs? _____

ALL APPLICANTS –

Please read the following statements before signing below:

- 1. I hereby certify that my application contains no false information and is complete, truthful, and accurate to the best of my ability.*
- 2. I understand that applications for this program, sponsored by Pulaski County Youth Services, are accepted without regards to sex, race, color, national origin, physical/mental disability, religion, or political affiliation.*
- 3. I understand that Pulaski County Youth Services may wish to take photographs of students engaged in the program for future promotion.*
- 4. I release Pulaski County from all liability that may occur in the event of injuries, accidents, or death that may arise while my child is participating in the program.*
- 5. I give consent for Pulaski County to collect information that may be used for evaluation and/or reporting purposes.*
- 6. I authorize any emergency medical transport and treatment should it be deemed necessary.*

Printed Name of Parent Guardian

Date

Signature of Parent/Guardian

Date

Frequently Asked Questions

1) Who's eligible for the program?

Applicants must be at least 16 years of age by June 9, 2010, and no older than 18 years of age by July 22, 2010.

2) When is the application deadline?

The deadline is May 14, 2010 by 4:30 pm. Applications accepted after 4:30 pm may not be considered.

3) What happens after I turn in my application?

The date it was received will be stamped on it and the information will be entered into a database. Applications will be reviewed and scored based on the following criteria: application submitted on time, student requested by specific worksite, complete application packet, neatness, inclusion of letter of recommendation, content of essay, essay guidelines followed, and inclusion of transcript. The top 60 students will be asked to participate in "speed interviews" the week of May 24th. The top 50 students will be offered a slot in the program.

4) When will I be notified?

All applicants will be notified, by mail, no later than June 2, 2010.

5) When do we start?

A mandatory orientation session will take place on Wednesday June 9th from 9:00-11:00 a.m. Location will be disclosed to all accepted applicants. The first day of the Public Service Internship Program (PSIP) will be on June 14, 2010.

6) Where will this program be held?

Applicants that have been selected will work with non-profit organizations, private sector organizations, and state and local government offices in Pulaski County. We will make a strong effort to match students according to zip code and area of interest, however there are no guarantees on where the students will be placed.

7) How long is the program?

The Public Service Internship Program will begin on June 9th and conclude on July 22nd. Interns are allowed to work a maximum of 28 hours per week, including attendance at lectures.

8) What if I don't have transportation?

Unfortunately, Pulaski County Youth Services is unable to provide transportation. You will have to provide your own means of transportation.

9) Can I fax you my application?

No. We need the original application. You can mail it or bring it by the office. Faxed applications will not be accepted.

10) Who can write my recommendation letters?

Recommendation letters can be written by any adult that knows the capabilities of the applicant (*i.e., neighbor, teacher, former employer*). Letters must come from adults that are not related to the applicant.

11) How much is the rate of pay?

Interns will be paid \$7.25 an hour.

12) When are lectures?

In order to further the PSIP experience, students are expected to participate in a series of lectures. Students must attend a minimum of three of the four lectures offered. Lectures will take place on Thursday afternoons during the regular work-week; lectures are paid as part of the 28-hour work week. Students will be responsible for arranging their own transportation to and from the lectures.

Program Criteria

- 1) Applicants must be at least 16 years of age by June 9, 2010, and no older than 18 years of age by July 22, 2010.
- 2) Applicants must possess a desire for public service and community involvement.
- 3) Applicants must complete a one page, typed essay stating their interest(s) in public service. The essay must be double spaced, have 1" margins, and use 12 font Times New Roman text.
- 4) Applicants must submit one letter of recommendation and an (unofficial) transcript that shows your current grade and/or classification.
- 5) Applicants must reside in Pulaski County.
- 6) Applicants must be able to work a minimum of 20 hours per week for the entire six-week length of the program.
- 7) Applicants **MUST** be able to provide a state issued I.D. and social security card upon acceptance into the program. **NO EXCEPTIONS.** If you do not have your card, please make arrangements to order a new one; the card must be received and available before orientation on June 9, 2010.

Application Checklist

- All sections completed
- One page typed essay stating your interest in public service (double-spaced with 1" margins and 12 font Times New Roman text)
- One letter of recommendation
- Transcript which shows current grade and/or classification

Program Contact Information

Please submit completed packets to:

Pulaski County Youth Services
ATTN: PSIP Program
201 South Broadway, Suite 220
Little Rock, AR 72201
501-340-8250 (office)

Please note the May 14th deadline. Applications must be RECEIVED by this date.